

Western Springs Primary School



Policy for the use of Prohibited Substances (including smoking, drugs & alcohol)

Approved by:	IEB (Mrs Marie Smith)	Date: 24/10/2019
Last reviewed on:	24/10/2019	
Next review due by:	24/10/2020	

Aim

Our aim is to prohibit smoking, drugs and alcohol at the premises of the School at any time including the outside area. All staff, parents/carers, students, and volunteers will be made aware of the policy.

No Smoking:

Western Springs School operates a no smoking policy in line with current legislation. Under no circumstances will we allow any member of staff or Parent/Carer to smoke on the premises.

The whole of the premises both indoors and out are designated No Smoking Areas

Any member of staff found to be smoking on the premises will be suspended immediately and asked to report at a later date for a formal disciplinary.

If a Parent/Carer comes into the school smoking they will be immediately asked to extinguish their cigarette.

Staff members/students/volunteers are not permitted to smoke during working hours, as it is essential that practitioners are positive role models to children and promote a healthy lifestyle and in our aim to keep children safe from passive smoke no child in our care should be put at risk of second hand smoke. Any staff member/student/volunteer arriving at the school smelling of smoke will be asked to return home and change their clothing.

If a member of staff has to be sent home on more than one occasion, they will a verbal and then written warning. If a member of staff persisted with this offence they would be dismissed from employment in the School.

Alcohol

If a member of staff, volunteer arrives at the setting clearly under the influence of alcohol or consumes alcohol on the premises, they will be asked to leave the premises immediately and disciplinary procedures will be initiated against them. If a member of staff has good reason to believe that parent/carer is under the influence of alcohol when dropping children off to School, the member of staff will inform the head teacher, who will then take the appropriate course of action in accordance to the safe guarding children's policy. If a

child was found in possession of alcohol at the setting, the parent/ carer will be informed, and the police will be called on the basis of a suspicious illegal act being taken place.

Drugs

If a member of staff, volunteer arrives at the setting clearly under the influence of drugs or uses drugs on school premises, they will be asked to leave the premises immediately and disciplinary procedures will be initiated against them. If a member of staff has good reason to believe that parent/carers is under the influence of drugs when dropping children off to school, the member of staff will inform the head teacher, who will then take the appropriate course of action in accordance to the safe guarding children's policy. If a child was found in possession of drugs at the setting, the parent/ carer will be informed and the police will be called on the basis of a suspicious illegal act being taken place.

If a visitor turns up at the setting while under the influence of alcohol or drugs, they will not be given permission to enter the building.