



Heart of the Community

Western Springs Community Primary School

Western Springs Community Primary School, School Road, Rugeley WS15 2PD
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Headteacher: Mrs S. Wellings



The Chase Co-operative Trust



Mission Statement and School Aims

- Our school is a friendly, caring community in which we are all appreciated and respected.
- We build high levels of self-esteem.
- We offer a broad and balanced curriculum with a varied approach to learning.
- We encourage a "can o" culture regardless of disability, culture or gender.
- We value and promote co-operation, honesty, aspiration and respect for others.

PRIVACY NOTICE for Western Springs Primary School

Privacy Notice - Data Protection Act 1998

We **Western Springs Primary School** are a data controller for the purposes of the Data Protection Act. We collect information from you and may receive information about you from your previous school and the Learning Records Service. We hold this personal data and use it to:

- Support your teaching and learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well our school is doing.

This information includes your contact details, assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs and relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law/procedures require us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE)

If you want to see a copy of the information about you that we hold and/or share, please contact the school office.

If you require more information about how the school, Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

<http://www.staffordshire.gov.uk/education/yourdata/Yourdata.aspx>

and

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/privacynotices/a0077959/what-the-departemtn-does-with-pupils-and-childrens-data>

<http://www.education.gov.uk/schools/adminandfinance/schooladmin/ims/datamanagement/privacynotices/a0064391/who-the-departemnt-passes-pupil-data-to>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

Information Governance Unit
Staffordshire County Council
St Chad's Place
Stafford
ST16 2LR
e-mail: foi@staffordshire.gov.uk

Public Communications Unit
Department of Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Website: www.education.gov.uk
Email: <http://www.education.gov.uk/help/contactus>
Telephone: 0370 000 2288